

STATION BILL
SIGNALS

FIRE, EMERGENCY AND PHYSICAL SECURITY RESPONSE.....One continuous blast of the ship’s whistle and continuous ringing of the General Alarm Bells, simultaneously sounded for not less than 10 seconds.
ABANDON SHIP.....7 short blasts and 1 long blast of the whistle and the same signal on the General Alarm Bells.
MAN OVERBOARD.....Hail, and pass the word MAN OVERBOARD to the Bridge. Sound the letter “O” (- - -) several (at least 4) times on the ship’s whistle follow by the same signal on the General Alarm.
DISMISSAL.....From stations, 3 short blasts on the Whistle and 3 short rings on the General Alarm Bells.

GENERAL INSTRUCTIONS

- 1) Each person, upon boarding the vessel, shall familiarize himself with his assigned location, in the event of an emergency.
- 2) All crew members shall be thoroughly familiar with the duties they are assigned to perform in the event of an emergency.
- 3) Each person on board shall participate in emergency drills and shall be properly dressed, including a properly donned life preserver.
- 4) All persons, in addition to the crew, shall participate in emergency drills, assisting as directed by either the Chief Mate or Chief Engineer, depending on the area in which they are working.
- 5) The Chief Mate shall be responsible for the maintenance and readiness of all lifesaving and firefighting appliances and equipment in and around the house, main deck and pump room.
- 6) The Chief Engineer shall be responsible for the maintenance of all lifesaving and firefighting appliances and equipment within the engine room spaces and steering gear room.
- 7) The Chief Mate is in overall charge of the emergency squads if the emergency is outside the engine spaces. The First Assistant Engineer is in overall charge of the emergency squads if the emergency is in the engine spaces.

WHERE WHISTLE SIGNALS ARE USED FOR HANDLING BOATS

LOWER BOATS.....1 SHORT BLAST ON THE WHISTLE
STOP LOWERING BOATS.....2 SHORT BLASTS ON THE WHISTLE
DISMISSAL FROM BOAT STATIONS.....3 SHORT BLASTS ON THE WHISTLE

FIRE AND EMERGENCY INSTRUCTIONS

- 1) Any person discovering a fire shall notify the bridge by sounding the nearest available alarm and then take any initial actions needed, fighting the fire with available equipment.
- 2) Upon hearing the fire and emergency signal all air ports, watertight doors, fire doors, scuppers and designated discharges shall be closed and all fans, blowers and ventilating systems shall be stopped. Personnel assigned to these duties shall check to ensure this item is completed.
- 3) Immediately upon hearing the Fire and Emergency Signal fire pumps are to be started and if appropriate fire hoses led out at the affected area.Upon seeing a “Man Overboard” immediately throw a life ring (with a light attached if at night) and notify the bridge by reporting “Man Overboard Port (Starboard) Side”. In all cases keep the man in sight. The officer on watch, with due regard to safety of navigation, shall initiate a Williamson Turn. All available hands should be put on lookout with at least one man aloft. The emergency Boat Crew, consisting of all lifeboatmen, shall immediately clear the lee boat for launching. Steward Department personnel are to provide blankets at the lifeboat and then prepare the hospital for treating possible cases of exposure.
- 5) Helmsman and OMU or QMED on watch remain on watch.

MUSTER STATIONS

The General Muster Station is the Crew Mess. On watch Engineers will muster with the First Assistant Engineer at the Engine Room Console. Off watch OMU’s will muster in the Crew Mess and then report to the Engine Room as the situation dictates. In the event that the Crew Mess area is involved in a casualty the Alternate Muster Station will be at the Main Deck starboard breezeway.

PHYSICAL SECURITY REPONSE INSTRUCTIONS

- 1) A Security Response Emergency will be signaled by a continuous blast of the ship’s whistle and continuous ringing of the General Alarm Bells simultaneously for not less than 10 seconds. All hands will muster at their normal Emergency Stations. Off watch OMU’s will muster in the Crew Mess and assist Security Response Team #1 in searching the cargo holds.
- 2) The Captain will pass the word that the provisions of the Physical Security Bill are in effect. The nature of the threat to the ship will be identified by the Captain and the appropriate response will be carried out by the 4 Security Response Teams.
- 3) In the event of a Bomb Threat all communications to the Bridge will be conducted via ship’s sound powered or dial telephone systems. UHF handheld radio communications shall be suspended during a Bomb Threat Emergency.
- 4) The ship will be locked down and searched. Security Response Team members will remain together during the search and shall at a minimum work in pairs. There are 39 doors throughout the ship on the Security Lockdown Door List. Each is identified on the upper right hand side of the door with a yellow number which corresponds to a number assigned to that door on the Security Lockdown Door List. Each of these doors will be locked with the device provided and the results of the completed lockdown reported to the bridge.

BILLET

EMERGENCY

ABANDON SHIP

PHYSICAL SECURITY

DECK DEPARTMENT

MASTER	In Command all Operations, GMDSS	Lifeboat #1 In Command	In Command on Bridge
CHIEF MATE	In Charge At the Scene	Lifeboat #2 In Command	Physical Security Officer
SECOND MATE	In Charge of Muster, then report to Bridge	Lifeboat #1 Second In Command, LB Radio/SART/EPIRB	Muster then relieve the Watch
THIRD MATE	Leader Emergency Squad #2	Lifeboat #2 Second In Command	Leader Security Response Team #2
BOSUN	Leader Emergency Squad #1	Lifeboat #2 Brake/Winch Operator	Leader Security Response Team #1
AB MAINT #1	Emergency Squad #2	Lifeboat #1 Assist as Directed	Security Response Team #2
AB MAINT #2	Emergency Squad #1	Lifeboat #2 Assist as Directed	Security Response Team #1
AB 12 x 4	Relieve the Helm	Lifeboat #1 Assist as Directed	Relieve the Helm or Standby on Bridge
AB 4 x 8	Emergency Squad #2	Lifeboat #1 Assist as Directed	Security Response Team #2
AB 8 x 12	Emergency Squad #1	Lifeboat #2 Assist as Directed	Security Response Team #1
DECK GUDE	Emergency Squad #2	Lifeboat #1 Assist as Directed	Security Response Team #2
DECK CADET #1	Report to Crew Mess and Assist as Directed	Lifeboat #1 Assist as Directed	Security Response Team #1
DECK CADET #2	Report to Crew Mess and Assist as Directed	Lifeboat #2 Assist as Directed	Security Response Team #2

ENGINE DEPARTMENT

CHIEF ENGINEER	Engine Room, In Charge	Lifeboat #1 Assist as Directed	Leader Engine Room Response Team
FIRST ENGINEER	Assist as Directed in Engine Room	Lifeboat #2 Assist as Directed	Engine Room Response Team
SECOND ENGINEER	Assist as Directed in Engine Room	Lifeboat #1 Assist as Directed	Engine Room Response Team
THIRD ENGR. 12 x 4	Remain on Watch or Report to Fire Control Room	Lifeboat #2 Run Motor	Engine Room Response Team
THIRD ENGR. 8 x 12	Remain on Watch or Report to Fire Control Room	Lifeboat #2 Assist with Motor	Engine Room Response Team
ELECTRICIAN	Run Emergency Diesel and/or Assist Chief Mate at Scene	Lifeboat #1 Brake/Winch Operator	Engine Room Response Team
OMU 12 x 4	Remain on Watch or Report to Crew Mess and Assist	Lifeboat #2 Assist as Directed	Remain on Watch or Report to Crew Mess and Assist
OMU 4 x 8	Remain on Watch or Report to Crew Mess and Assist	Lifeboat #2 Assist as Directed	Remain on Watch or Report to Crew Mess and Assist
OMU 8 x 12	Remain on Watch or Report to Crew Mess and Assist	Lifeboat #1 Assist as Directed	Remain on Watch or Report to Crew Mess and Assist
ENGINE GUDE	Emergency Squad #1	Lifeboat #1 Assist as Directed	Security Response Team #1
ENGINE CADET #1	Report to Crew Mess and Assist as Directed	Lifeboat #1 Assist as Directed	Report to Crew Mess and Assist as Directed
ENGINE CADET #2	Report to Crew Mess and Assist as Directed	Lifeboat #2 Assist as Directed	Report to Crew Mess and Assist as Directed

STEWARD DEPARTMENT

CHIEF STEWARD	Assist with Muster and Report Results to Bridge via Radio	Lifeboat #2 Assist as Directed	Leader Security Response Team #3
CHIEF COOK	Secure Galley, Muster and Assist as Directed	Lifeboat #1 Assist as Directed	Security Response Team #3
STEWARD ASST	Bridge Messenger, secure all doors up to Bridge	Lifeboat #2, Provide Lifeboat Radio and SART	Security Response Team #3

SUPERNUMERARIES

RIDER #1	Report to Crew Mess and Assist as Directed	Lifeboat #1, bring lifejacket and warm clothing	Report to Crew Mess and Assist as Directed
RIDER #2	Report to Crew Mess and Assist as Directed	Lifeboat #2, bring lifejacket and warm clothing	Report to Crew Mess and Assist as Directed
RIDER #3	Report to Crew Mess and Assist as Directed	Lifeboat #1, bring lifejacket and warm clothing	Report to Crew Mess and Assist as Directed